



Newbury Street and Church Street Patient Group

Joint Committee Meeting Notes

Tuesday 9th December 2025 at 2:00 pm by Zoom

Draft V4 (Hopefully) final

Attendance and Apologies

Church street Practice PPG

Greta Thornbory (GT) Gail Crowther (GC) Annie Dee AD John Caldicott (JC) Pauline Gardner (PG), Lynne Smith(LS), Mehdi Askarieh (MA)

Apologies: Janice Miller, Tim Chappell

Newbury Street Practice PPG Helen Carter (HC), Bernard Connolly (BC), Lyn Davis (LD), Sandie Helm (SH), Andrew Lewcock (AL), Janet Parker (JP), Rosemary Stickland (RS), Tom Thacker (TT),

Apologies: Becky Collins (BCo),

Practices

CSP Paula Wright

NSP, Paul Miles, Sandra O'Donnell

Apologies Dr Carrie Ladd

1/ Welcome

SH opened the meeting, welcomed everyone, and called for one minutes silence to respect the memory of Julie Mabberley who had died in the previous week.

2/ Newbury Street Practice Update

Temporary lighting had been installed at the Health Centre to cover the entrance whilst repairs to the fixed street lighting were being carried out; these should be completed in a few weeks.

A CQC visit is now planned for late January or early February 2026.

Paul Miles reported staff changes, including the return of Dr. Rebecca Mabbett from maternity leave and the settling in of a new GP at NSP - Dr Miriam MMadukolam and the return of DR

Brimfield who has been back in work for a few months after an extended period of leave. NSP are advertising to recruit an Advanced Nurse Practitioner.

He noted improvements in patient feedback regarding the reception team's performance over the past year.

LD inquired about Dr. Young's departure, which was confirmed to have occurred in early November, with Dr. Miriam covering some of his sessions and Becky returning from maternity leave.

3/ Church street Practice update

Paula explained how the Acurex triage system works when it reaches capacity, including alternative options for patients. Paula provided an update on her practice, mentioning that Dr. Fran Rose will be joining as a salaried GP and that the garden project has been put on hold due to weather. The group agreed to arrange for a bench to be placed in the Peace Garden in memory of Julie Mabberley, with Greta already in communication with Mandy about this.

Paula reminded everyone there was still some Flu vaccine available.

4/ PCN Update

"A strong theme of the UK Government's recently published 10 year plan is Neighbourhood working including integrated neighbourhood teams - INTs."

Paul Miles noted that Di Donald's role has been split, with no major changes to report yet.

5/ Newsletter Preparation and Distribution

The Preparation of the Jan/Feb /Mar 2026 newsletter, is in progress with AD and AL working on it. They decided to include mention of Julie, with Paul offering to arrange for Dr Carrie Ladd to write something.

A sentence or two could mention the food bank Collections now run at both Practices.

AD explained the approach of noting the Practices share in many of the services but may differ in certain ways. The newsletter will be sent to both practices for approval before printing, with a target date of January 5th for distribution, if print timescales over the Christmas period permit. The group discussed the newsletter distribution, with SH requesting everyone to review their distribution lists and send any changes to John C by next week(week ending 19th Dec).

6/ Health and Wellbeing event.

The meeting discussed the future of Health and Wellbeing days, with Greta suggesting a change from the current format due to low attendance. The group agreed to think about new ideas/formats and send them to Greta and Sandie for discussion at the next Joint Meeting

7/ AOB

It was also decided that SH would send a condolences card to Julie's family from both PPGs. The group also discussed food bank collections at both practices and the need to promote this in their newsletters and social media.

The plans for the outreach programme would be reviewed by each PPG.

Date and Time of next meeting

Tuesday, March 17th at 2pm, at the Health Centre, chaired by Church Street PPG, with a possibility of making it a hybrid meeting to accommodate all members. This would need further investigation by HC/AL in conjunction with the Practices, as an NHS laptop would have to be used.

Actions arising

Actions arising

- Paul Miles: Arrange for Carrie to write a tribute to Julie for the newsletter and send it to Annie/Andrew.
- Annie/Andrew: Finalize the newsletter draft for approval by Practices and Chairs by Monday/Tuesday next week.
- All distribution list recipients: Send any changes to the newsletter distribution list to John by next week.
- John: Update and redistribute the definitive newsletter distribution list by end of next week.
- New members (e.g. Lynne, Tim) and others interested: Contact John (and Helen) to take on newsletter distribution routes, especially in East Challow/o and other areas, and notify Helen.
- All members: Send ideas/suggestions for future health and wellbeing events to Greta and Sandra for discussion at the next joint meeting.
- Greta/Sandie: Collect and review suggestions for health and wellbeing event formats and add as an agenda item for the next joint meeting.

- Annie/Andrew: Include information about the food bank collections in the next newsletter, and coordinate with Mandy Mitchell for details if needed.
- Greta: Continue communication with Mandy Mitchell regarding the Peace Garden bench in memory of Julie, and coordinate with Sandie on progress and decisions.
- Sandie: Draft and send a condolence card to Jeff on behalf of both PPGs.
- Greta/Paula: Investigate the possibility of a hybrid (in-person and Zoom) format for the next joint meeting at Church Street and report back.
- Helen: Contact Gail to arrange payment details for Zoom expenses between the two PPGs.
- Annie/Andrew: Send the final newsletter to Paula (Church Street) and Kellie (Newbury Street) for QR code generation and website upload.
- Paula: Generate QR code for the newsletter once received and upload to the website.